



PROFESSIONAL REGULATION COMMISSION
LEGAL AND INVESTIGATION DIVISION

STATE BOARD VERIFICATION

Step	Applicant/Client	Service Provider	Duration of Activity	Office/Person Responsible	Fees	Required Documents
1	Present the State Board Application Form	Receive the Application Form	2 Minutes	Docket Officer	none	State Board Application
2	Wait for the verification	Verify whether the applicant has pending case	5 Minutes	Docket Officer	none	None
3	Receive the verified application form with stamp and signature of the docket officer	Stamp and sign the application form if without pending case; if with pending case, it must be noted and issue a certificate that the applicant has pending case	2 Minutes	Docket Officer	none	none

END OF TRANSACTION